

**PUBLIC HEARING – SPECIAL USE PERMITS – CHILD CARE** - Mayor Meyer called the Public Hearing to order at 7:00 P.M. and declared the purpose to hear public comments if any for renewal applications for Child Care Facilities regulated by Title 7, Section 3 of the Dubois Town Code. Christine Snow commended the daycare facilities. Hearing no comments from the audience Mayor Meyer closed the Public Hearing at 7:01 P.M.

The Governing Body of the Town of Dubois held a regular meeting on Wednesday, March 11, 2020. The following were in attendance:

Mayor: John Meyer  
Council Members: David Bennett, Patricia Neveaux, Bruce J. Thompson, Rick Lee  
Recorder: Sandy Hust  
Attorney: Rick Sollars  
Press: Christine Snow, Dubois Frontier

**CALL REGULAR MEETING TO ORDER - 7:00PM - Pledge of Allegiance**

**APPROVE AGENDA – A MOTION to approve the agenda was made, seconded and carried.**

**MINUTES – MINUTES - A MOTION was made, seconded and carried to approve the minutes from the February 24, 2020 Regular Meeting.**

**REPORTS**

*All written reports presented in packets are available for viewing at the Clerk's Office.*

**Mayor's Report** – Mayor Meyer reported he attended the WAM conference on Cheyenne and that it is a good opportunity to network with other municipalities. Discussions there included affordable housing which will be conveyed to council to be proactive in developing or redeveloping housing.

**Council Report** – No reports

**Animal Control Report** - In packets

**Town Water Usage Report** - In packets

**Planning Commission Report** – In packets – Dave Gaddis reported the big highlight is they are looking at requesting the council about switching to a quarterly meeting being available telephonically for re-platting issues, etc. The by-laws will be researched by the Clerk. The Planning Commission is reviewing the FCC communications recommendations with communication with the Fremont County Planner ongoing. More review and better information will be provided to the council. Dave briefly reported of a statute change to council authority for review of property changes has changed from one mile to one-half mile.

**Headwaters Community Arts & Conference Center Report** – In packets

**Municipal Court Report** - In packets

**TAD Report** - In packets

**DISCUSSION/INFORMATION/REMINDERS**

*Official e-mail for Town of Dubois is: [dubois@wyoming.com](mailto:dubois@wyoming.com). Any correspondence addressed to council will be forwarded to appropriate e-mail addresses, copied and mailed, or personally delivered by the Clerk's Office.*

**Dubois DRIVE** – A section of the grant application considered on February 24, 2020 was in error and the decision to approve a grant application from Dubois DRIVE for paying a professional marketer that specializes in telecommuters to focus on the promotion of Dubois as a place to visit and reside in the amount of \$3,000.00 was tabled until March 11, 2020. Per Randy Lahr, Dubois DRIVE decided to withdraw the grant application.

**Title 14 – Zoning** – Codification of Zoning ordinance – Per Councilmember Bennett, copies of the last changes from the October 12, 2019 were provided to council. Mayor Meyer reported that it may be ready for 3<sup>rd</sup> and final reading in the next 30 days.

**Voting** - Ben Barto was present at the February 24, 2020 meeting to discuss voting in Fremont County and requested the town look into changing the criteria allowing outlining area residents the right to vote on town issues. As directed by Mayor Meyer research was conducted into the subject finding §W.S. 22-23-201(b) which states, “Only voters residing in precincts within a municipality may vote in its elections”. As recommended to Mr. Barto legislators will need to be contacted as the governing body does not have the authority to change the statute. Councilmember Bennett asked of Attorney Sollars the time requirement of residency to vote to which Attorney Sollars replied people can register to vote at the polls.

**ACTION**

**Daycare Permit Renewals** – Pursuant to a Public Hearing, it was moved and seconded to approve renewal daycare applications for Tiny Tot Adventures, Linder's Love Bugs (Linda Milton) and Jessica Shuler, Happy Trails Daycare. **MOTION** carried.

**Nelson Engineering – Proposal/Letter of Agreement – Horse Creek Road Easement Staking – It was moved and seconded to approve and authorize Mayor Meyer to sign an agreement with Nelson Engineering to stake three properties on Horse Creek Road in the amount not to exceed \$2,700.00.**

**Arbor Day – Mayor Meyer declared April 30, 2020 to be Arbor Day based on the 2020 Arbor Day Proclamation.**

**TAD Funds Payables - It was moved, seconded and carried to approve TAD Fund payments dated March 6, 2020 as submitted.**

CHECK NO.	AMOUNT	VENDOR / DESCRIPTION
84	100.00	BODAR, JERRY CPA - BOOKKEEPING
85	172.68	DUBOIS TELEPHONE EXCHANGE - WIFI IN THE PARK
	<b>272.68</b>	<b>APPROVED 03/11/2020 AND CHECK REGISTER</b>

**Accounts Payable – It was moved, seconded and carried to approve Accounts Payable list dated March 6, 2020.**

CHECK NO.	AMOUNT	VENDOR / DESCRIPTION
1241	8,182.30	THROUGH 1246 & 20022901 - 20022904 2/29/2020 PAYROLL
1247	3,257.91	WYOMING RETIREMENT - STATE RETIREMENT
1248	191.24	POSTMASTER - UTILITY BILLS
1249	17,663.50	AUTOMATION WERX, LLC - UPGRADE COMPUTER SYSTEMS BOBCAT OF THE BIGHORN BASIN, INC. - ADAPTOR PLATE FOR SKID-STEER
1250	833.48	
1251	1,182.52	CMI-TECO - SNOW PLOW PARTS
1252	100.00	CNA SURETY - CLERK BOND RENEWAL
1253	180.00	COMTRONIX - ALARM MONITORING AT COMMUNITY CENTER
1254	85.00	DICK STOCK CONTRACTING - REPAIRS
1255	282.59	DUBOIS FRONTIER - ADVERTISING
1256	45.00	DUBOIS GLASS, LLC - WINDOW REPAIRS
1257	59.70	DUBOIS SUPER FOODS - JANITOR SUPPLIES
1258	522.49	DUBOIS TELEPHONE EXCHANGE - MONTHLY PHONE CHARGES
1259	216.15	DUBOIS, TOWN OF - UTILITY ACCOUNTS
1260	844.11	FERRELL-GAS - PROPANE
1261	4,875.20	FREMONT COUNTY SOLID WASTE - DUMP FEES
1262	759.00	HAWKINS, INC. - CHEMICALS
1263	125.00	IIMC - CROSS MEMBERSHIP
1264	188.00	LITTLE AMERICA HOTEL - MAYOR LOGGING WAM CONFERENCE
1265	71.32	MARTIN, A.D. LUMBER - SUPPLIES FOR REPAIRS
1266	46.28	MCI - LONG DISTANCE CHARGES
1267	50.83	NAPA - DUBOIS HARDWARE, INC. - SUPPLIES
1268	23.88	NAPA AUTO PARTS - AUTOMOBILE OIL
1269	4,071.02	NELSON ENGINEERING - PROFESSIONAL SERVICES
1270	166.91	OFFICE DEPOT - OFFICE SUPPLIES
1271	143.33	OFFICE SHOP, INC. - COPIES
1272	15.66	PETTY CASH - MAYOR MEAL REIM - WAM CONFERENCE
1273	72.12	TWEED'S WHOLESALE, CO. - JANITORIAL SUPPLIES
1274	69.96	VISA 0089 - MEALS/FUEL MAYOR WAM CONFERENCE
1275	1,015.75	WESTERN LAW ASSOC. - PROFESSIONAL SERVICES
1276	1,185.00	WY ASSOC. RURAL WATER - TRAINING CONFERENCE
50167	865.63	BAILEY ENTERPRISES, INC. - FUEL
50168	13,487.66	HIGH PLAINS POWER - ELECTRICAL CHARGES
50169	207.29	STOTZ EQUIPMENT - PARTS
	<b>61,085.83</b>	<b>APPROVED 03/11/2020 AND CHECK REGISTER</b>

**Executive Session - A MOTION was made, seconded and carried to adjourn into Executive Session regarding litigation at 7:20PM. It was moved, seconded and carried to return to open session at 7:57PM.**

**Adjourn - As no other business was considered, a MOTION was made, seconded and carried to adjourn Regular Meeting at 7:58PM.**

ATTEST:

APPROVED:

\_\_\_\_\_  
Sandy Hust, Town Clerk

\_\_\_\_\_  
John Meyer, Mayor

Published March 18, 2020 Dubois Frontier Legals

Minutes approved as presented at the Council meeting of \_\_\_\_\_, 2020